

## 1. Buyer

### 1.1 Buyer

Official name : Ministerie van Buitenlandse Zaken

Legal type of the buyer: Central government authority

Legal type of the competent authority: Central government authority

Activity of the contracting authority: General public services

## 2. Procedure

### 2.1 Procedure

Title: Payroll (Management) Services Worldwide

Description: The Ministry of Foreign Affairs of the Netherlands is considering a (European) request for tender to contract a service provider for Global payroll (management) services. We have previously conducted a market consultation and you might have given your input already. This input brought insights which were included in this document. Since the last consultation much has changed in the area of IT in relation to the payroll (management) services. Therefore we conduct another Market Consultation. Our aim is to publish the request for tender in July 2026. The scope of the potential request for tender and Contract will encompass at this point in time 116 countries. This number can vary due to political decision by the Minister of Foreign Affairs of the Netherlands. In total, payroll (management) services must be provided for approximately 3,000 employees.

Internal identifier: 201865003.001.138

#### 2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79211110 Payroll management services

#### 2.1.2 Place of performance

Country: Netherlands

Anywhere in the given country

Additional information: Worldwide

#### 2.1.4 General information

Legal basis:

Other

## 5. Lot

### 5.1 Lot technical ID: LOT-0000

Title: Payroll (Management) Services Worldwide

Description: The Ministry of Foreign Affairs of the Netherlands is considering a (European) request for tender to contract a service provider for Global payroll (management) services. We have previously conducted a market consultation and you might have given your input already. This input brought insights which were included

in this document. Since the last consultation much has changed in the area of IT in relation to the payroll (management) services. Therefore we conduct another Market Consultation. Our aim is to publish the request for tender in July 2026.

Internal  
identifier: 1

#### 5.1.1 Purpose

Main nature  
of the contract: Services

Main  
classification (cpv): 79211110 Payroll management services

#### 5.1.2 Place of performance

Country: Netherlands  
Anywhere in the given country  
Additional  
information: Worldwide

#### 5.1.11 Procurement documents

Address of  
the procurement documents: <https://www.tenderned.nl/aankondigingen/overzicht/411951>

#### 5.1.12 Terms of procurement

Terms of submission:

Electronic  
submission: Required

Address for  
submission: <https://www.tenderned.nl/aankondigingen/overzicht/411951>

Languages in  
which  
tenders or  
requests to  
participate  
may be  
submitted: English

Deadline for  
receipt of answers: 05/03/2026 23:59 +01:00

#### 5.1.16 Further information, mediation and review

Review  
organisation: Rijksinkoop samenwerking (RIS) - Arrondissementsrechtbank Den Haag

Organisation  
providing  
additional  
information about the  
procurement  
procedure: Rijksinkoop samenwerking (RIS)

## 8. Organisations

### 8.1 ORG-0001

Official name

: Rijksinkoop samenwerking (RIS)  
Registration number: 1543030  
Postal address: Wilhelmina van Pruisenweg 52  
Town: Den Haag  
Postcode: 2500 EA  
Country subdivision (NUTS): Agglomeratie 's-Gravenhage (NL361)  
Country: Netherlands  
Contact point : Malou van Popta  
Email: [contact.ris@rijksoverheid.nl](mailto:contact.ris@rijksoverheid.nl)  
Telephone: +31 0707585678  
Internet address: <https://www.rijksinkoop samenwerking.nl/>

Other contact points:

Official name : Arrondissementsrechtbank Den Haag  
Postal address: Prins Clauslaan 60  
Town: Den Haag  
Postcode: 2595 AJ  
Country subdivision (NUTS): Agglomeratie 's-Gravenhage (NL361)  
Country: Netherlands  
Contact point : Arrondissementsrechtbank Den Haag  
Email: [voorlichting.rb.den.haag@rechtspraak.nl](mailto:voorlichting.rb.den.haag@rechtspraak.nl)  
Telephone: +31 883622200  
Internet address: <https://www.rechtspraak.nl/Organisatie-en-contact/Organisatie/Rechtbanken/Rechtbank-Den-Haag>

Roles of this organisation:

Procurement service provider

Organisation providing additional information about the procurement procedure

Review organisation

**8.1 ORG-0002**

Official name : Ministerie van Buitenlandse Zaken  
Registration number: 5910447  
Postal address: Schedeldoekshaven 101  
Town: Den Haag  
Postcode: 2511 EM  
Country subdivision: Agglomeratie 's-Gravenhage (NL361)

(NUTS):

Country: Netherlands

Email: FSO-Tendering@minbuza.nl

Telephone: +31 703486486

Internet address: <https://www.rijksoverheid.nl/ministeries/ministerie-van-buitenlandse-zaken>

Roles of this organisation:

Buyer

### Notice information

Notice

identifier a4824418-4d7a-408e-baff-7de803b934be - 01

/version:

Form type: Consultation

Notice type: Pre-market consultation notice

Notice

dispatch date 12/02/2026 11:49 +01:00

:

Languages in  
which this

notice is  
officially  
available: English